



# SANT BABA BHAG SINGH UNIVERSITY

VIII. Khiala, P.O. Padhlana, Distt. Jalandhar - 144 030 (PB.)  
Recognized by UGC under Section 2(f) of UGC Act, 1956.

Ref. No. SBBSU/Exam/Jan/390

Dated 18/01/2023

## Annual Report of Examination



Academic Year (2021-2022)

*Ys*  
**Registrar**  
Sant Baba Bhag Singh University  
VIII Khiala, Jalandhar - 144030

*RDe*  
**Controller of Examination**  
Sant Baba Bhag Singh University  
Khiala, Jalandhar.

Call : 0181-2711163 | Fax : 0181-2711611

Website : [www.sbbsuniversity.ac.in](http://www.sbbsuniversity.ac.in) | Email : [info@sbbsuniversity.ac.in](mailto:info@sbbsuniversity.ac.in)



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## 1. Introduction:

In order to administer exams, the SANT BABA BHAG SINGH UNIVERSITY Examination Department is bound by university regulations. Under the direction of the Controller of Examination, appraisal of students' performance throughout the year and result announcement. Odd Semester, Even Semester, and Special Examinations examination plans are published in the examination calendar at the beginning of each academic session.

For all programmes, the University uses the semester system of examinations, as per the rules and regulations of the University. Because SBBSU adheres to CBCS and UGC regulations, it conducts exams using certain course numbers assigned to each programmes.

## 2. Examination Calendar for the Session 2020-2021:

The University Examination calendar is released by the Examination Department for odd & even Semesters in accordance with the academic calendar released by the Office of Dean Academics.

The examination system for 2020-21 was different from that of the preceding years because the Corona had lockdowns throughout the majority of the year. Even though our university is one of the few where odd semester exams were successfully conducted in the offline mode in the month of Jan. 2021, due to the high risk of pandemic and lock down declared by the government, the even semester examinations for the classes of final year students only were conducted in the online mode. According to the UGC and Punjab Govt. standards, no exam was held for the semester pattern programmes in the other years. Instead, the results were created in accordance with the university's promotion policy\* so that students might advance to higher courses.

## 3. The standard Examination Schedule is as follows:

<i>Examination Calendar for Session 2021-2022</i>	
<b>Odd Semester Exam Schedule</b>	
Examination Type	Schedule
Mid Semester Examination (MSE)	Oct. 2021
Special Mid Semester Examination (MSE)	Dec. 2021
End Semester Examination (ESE)	Jan. 2021
<b>Even Semester Exam Schedule</b>	

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Examination Type	Schedule
Mid Semester Examination (MSE)	April 2022
Special Mid Semester Examination (MSE)	May 2022
End Semester Examination (ESE)	June 2022
Even Semester Exam Schedule	Schedule
Special (Reappear) End Semester Examination	In the month of September 2022(for going out students only)

The process to be followed by examination cell :

- To prepare question papers had been started two months before the commencement of Off-line exams and one month before the commencement of On-line exams.
- The panel of paper setters for all programmes, codes, subjects defined by the authorities. To prepare the question papers in the required format, the names of the paper setters had been approved. Examiners submits questions paper under the clause of confidentiality
- The senior faculty in the same stream also check for any moderation work if required.
- The length of exams for offline exams is 3 hours, depending on the credit unit linked.
- One and a half months before to the start of the examinations, the procedure of filling out the examination forms using ERP began.

**The following examination-related tasks were accomplished using ERP:**

- Filling of Examination forms, by the candidate.
- Verification of exam form as per university rule, by the HOI.
- Receiving of Examination forms through ERP, by the COE Office.
- Verification and admit cards generation etc., by the concerned departments and registrar office.
- Allotted Examination centers provided essential stationery for the conduction of offline examination. • Date sheets, notices had been uploaded on the University website before the commencement of examinations.

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• As per Examination policy the team of flying squads appointed to supervise the fair conduction of offline examinations, who takes to prevent candidates from using unfair methods, to ensure a fair, unbiased, and seamless examination, and to preserve the credibility of the test, a surprise inspection of the testing facility is conducted. In the event that any disagreement or deviation from the Regulation and Guidelines is discovered at the Center, the Flying Squad team notifies the office of the Controller of Examination.

#### 4. Evaluation Methodology:

The answer sheets from offline tests were sorted and distributed to the subject experts for evaluation. The evaluation process to be done under the supervision of the head examiners on schedule and according to the timeline. The marks from the evaluated answer sheets were input by the evaluators, who then confirmed, verified again, and frozen the results. Using ERP, the results division got the grades for further processing.

#### 5. Out going classes Result Declaration

All the results of 2021-2022 for all programs were declared within 45 days and not later than 60 days after the completion of exam. The summary of results is as follows:

Sr. No.	Particulars	Numbers
1	Total final year Students appeared	973
2	Passed	870
3	Failed	103
4	Pass percentage	89.41
5.	Average Days for declaration of result	45.33

#### 6. Detail of Grievances / Complaints –

Grievances Redressal Cell records the requests raised by the students and submits action taken report to the COE. The Summary of the Grievances Raised during 2021-22 is given below in table:

*Ms*  
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Sant Baba Bhag Singh University  
Vill-Khiala, Jalandhar-144030

*A.R.D.*  
Controller of Examination  
Sant Baba Bhag Singh University  
Khiala, Jalandhar.



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S. No.	Particulars	Numbers
1.	Number of applications received for copy showing	7
2.	Number of applications received re-evaluation	2 0
3.	Number of cases for mark sheet correction	2 0
4.	Grievances resolved	100 %

### List of Grievances Received in session 2021-2022

S. No.	Roll No.	Name of Student	Class	Sem	Remarks
1	18400035	Jasmeet	BA	6th	Query solved
2	18400081	Tajinder Singh	BA	6th	Query solved
3	18400061	Pardeep Kumar	BA	6th	Query solved
4	19040033	Mamarata	BPT	6th	Query solved
5	20036006	Suman	M Sc Math	3rd	Query solved
6	20013004	Vishal Mahi	M Tech CE	1st	Query solved
7	18480067	Tawsif Ahamd Dar	BPES	6th	Query solved

### Re-evaluation Entries 2022

SR.No.	Name of students	Roll No.	Class	Semester	Sub- Code	Remarks
1	Harmeet Kaur	21023007	PGDCA	1st	PGC501	Solved
2	Harsimran Singh	21023003	PGDCA	1st	PGC501	Solved
3	Ajay kumar	21023012	PGDCA	1st	PGC501	Solved
4	Prdeep singh	19019006	B.Sc (IT)	5th	CSA313	Solved
5	Karandeep kaur	21133010	M.Sc (FD)	1st	ENG507	Solved
6	Ravinder kaur	21133016	M.Sc (FD)	1st	ENG507	Solved

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7	Priya	17001233	B.A. LLB	9th	LAW453	Solved
8	Payal	17001229	B.A. LLB	9th	LAW453, LAW459	Solved
9	Priyanka	17001234	B.A. LLB	9th	LAW453	Solved
10	Neetu	17001224	B.A. LLB	9th	LAW453	Solved
11	Amisha Tiwari	21015007	MCA	1st	CSA501	Solved
12	Chandresh Kumar	21015017	MCA	1st	CSA501	Solved
13	Varinder Singh	21023004	PGDCA	1st	PGC501	Solved
14	Pardeep Singh	19019006	B.Sc (IT)	5th	CSA313	Solved
15	Neha Varma	21015021	MCA	1st	CSA501	Solved
16	Rohit Virdi	21048090	BPES	1st	PBI101	Solved
17	Gurkirat Singh	20025072	BBA	4th	MGT214	Solved
18	Sahil Shakeel	21048089	BPES	1st	ENG101	Solved
19	Arvind Singh	19050101	BA	6th	ENG302	Solved
20	B.K. Sehgal	20132013	MA HISTORY	4th	LAW004	Solved

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